

## Matthew Dorf

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### Local Address

McDowell Hall #505-4400 Massachusetts Ave, NW  
Washington, DC 20016

### Permanent Address

1 Lakin Road  
Scarsdale, NY 10583

### Education

American University, Washington DC, College of Arts and Sciences. May 2013  
3.04 average GPA after first half of Sophomore year.

### Experience:

Office Worker, Pioneer Industries; Hackensack, NJ. June-August 2010.

- Organized and filed invoices for all company deliveries.

- Originated system (which is still continued by Pioneer Industries) for invoices when folders couldn't be found.

Volunteer Manager, American University Wrestling Team, Washington DC. August 2009-present.

- Acted as assistant to the Head Wrestling Coach.

- Traveled with team to competitive matches, kept records of all bouts.

- Organized wrestlers' information, answered phone calls and responded to questions relating to the wrestling program.

Instructor, American University Wrestling Camp, Washington DC. July 6-9 2010.

- Instructed approximately 30 boys (7 to 17 years of age) in wrestling moves and techniques

Intern, Actors Fund, New York City, NY. July-August 2008.

- Fixed website to correct broken links.

- Filed and answered phone calls.

- Delivered key material to various parts of New York City.

Wrestling Instructor, Scarsdale Wrestling Pee Wee Club; Scarsdale, NY.

November 2007-March 2008 & November 2008-March 2009.

- Instructed elementary school boys on basic concepts of wrestling.

Camp Counselor, Sports Recreation Camp; Scarsdale, NY. June-August 2007.

- Supervised athletic and social activities for group of fifteen 4th grade boys.

### Achievements

4-year letterman for Scarsdale Varsity Wrestling Team.

2X "Scarsdale Most Valuable Wrestler" for showing commitment and leadership.

Currently on the roster to wrestle for American University in 2010-2011 School year.